

BRACKNELL FOREST BOROUGH COUNCIL
LIST OF FORTHCOMING KEY DECISIONS (14 APRIL 2023)

This document lists all key decisions due to be taken in the coming months in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2012. A key decision in Bracknell Forest is one that involves income or expenditure of over £400k or affects more than one electoral ward. An updated list will be published on Friday each week.

The decision makers referred to throughout this document are as follows:

Executive:

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Chairman)

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Councillor Dorothy Hayes, Executive Member for the Environment

Councillor Peter Heydon, Executive Member for Transformation & Finance

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Bracknell Town Centre Regeneration Committee:

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion

Councillor Gareth Barnard, Executive Member for Children, Young People & Learning

Councillor John Harrison, Executive Member for Culture, Delivery & Public Protection

Councillor Chris Turrell, Executive Member for Planning & Transport

Executive Committee: Commercial Property:

Councillor Peter Heydon, Executive Member for Transformation & Finance (Chairman)

Councillor Paul Bettison, The Leader and Executive Member for Council Strategy and Community Cohesion (Vice-Chairman)

Councillor Dale Birch, Deputy Leader & Executive Member for Adult Social Care & Health

Councillor Marc Brunel-Walker, Executive Member for Economic Development & Regeneration

Each individual executive member may also make decisions as too may the following officers:

Susan Halliwell, Chief Executive

Kevin Gibbs, Executive Director: Delivery

Andrew Hunter, Executive Director: Place, Planning & Regeneration

Stuart McKellar, Executive Director: Resources

Grainne Siggins, Executive Director: People

All can be contacted at Time Square, Market Street, Bracknell, RG12 1JD

For any query regarding this document, please contact Derek Morgan in Democratic Services on (01344) 352044 or derek.morgan@bracknell-forest.gov.uk.

LIST OF KEY DECISIONS

Reference	Title	Decision Maker and Date of Decision
I113992	Strategic Procurement Plan for The Avenue Car Park Lighting Project	Executive Member for Transformation & Finance 21 Apr 2023
I114256	Legionella Consultancy/Monitoring and Maintenance Service Contract	Executive Member for Transformation & Finance, Executive Member for Transformation & Finance 29 May 2023
I107108	Approval of the Strategic Procurement Plan for Youth Services	Executive Member for Children, Young People & Learning 6 Jun 2023
I113948	Annual Climate Change Progress Report	Executive 20 Jun 2023
I114045	Extension of Burial Space	Executive 20 Jun 2023
I113001	Part Refurbishment of Bracknell Leisure Centre	Executive 20 Jun 2023
I112960	Quarter four Council Plan Overview Report	Executive 20 Jun 2023
I111779	SEND Strategy 2023-2025	Executive 20 Jun 2023
I110278	SEND Written Statement of Action	Executive 20 Jun 2023
I114134	Capital Expenditure Outturn 2022/23	Executive 18 Jul 2023
I113068	Commercial Property Investment Portfolio	Executive Committee: Commercial Property 18 Jul 2023
I114069	Revenue Expenditure Outturn 2022/23	Executive 18 Jul 2023
I107110	Award Decision for Youth Services	Executive Member for Children, Young People & Learning 20 Sep 2023
I107109	Award Decision for Youth Counselling	Executive Member for Children, Young People & Learning 31 Oct 2023

BRACKNELL FOREST COUNCIL

**LOCAL AUTHORITIES (EXECUTIVE ARRANGEMENTS) (ACCESS TO INFORMATION)
(ENGLAND) REGULATIONS 2012**

NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Strategic Procurement Plan for The Avenue Car Park Lighting Project

SERVICE AREA: Delivery

DECISION MAKER: Executive Member for Transformation & Finance

DATE OF DECISION: 21 Apr 2023

PURPOSE OF DECISION:

The Executive Member for Transformation and Finance approves the strategic procurement plan to appoint a main contractor to supply and install LED lighting fittings at The Avenue Car Park

ISSUE REFERENCE: I113992

FIRST PUBLISHED: 21 March 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kamay Toor, Assistant Director: Property, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355183, kamay.toor@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Legionella Consultancy/Monitoring and Maintenance Service Contract

SERVICE AREA: Delivery

DECISION MAKER: Executive Member for Transformation & Finance, Executive Member for Transformation & Finance

DATE OF DECISION: 29 May 2023

PURPOSE OF DECISION:

To seek approval of the strategic procurement plan to commence the procurement process to appoint a single organisation to provide this service

ISSUE REFERENCE: I114256

FIRST PUBLISHED: 12 April 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kamay Toor, Assistant Director: Property, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355183, kamay.toor@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Approval of the Strategic Procurement Plan for Youth Services

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 6 Jun 2023

PURPOSE OF DECISION:

To seek Executive Member approval for the procurement of general Youth Provision for a five-year term

ISSUE REFERENCE: I107108

FIRST PUBLISHED: 10 May 2022

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Mark Barratt, Interim Assistant Director: Early Help and Communities, Grainne Siggins, Executive Director People, Time Square, Market Street, Bracknell, RG12 1JD,, Tel: 01344 351447,, mark.barratt@bracknell-forest.gov.uk, grainne.siggins@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Annual Climate Change Progress Report

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 20 Jun 2023

PURPOSE OF DECISION:

To present the annual Climate Change Progress Report which will go on to Council on 12th July 2023.

ISSUE REFERENCE: I113948

FIRST PUBLISHED: 6 April 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

N/A

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Extension of Burial Space

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 20 Jun 2023

PURPOSE OF DECISION:

To seek approval to continue with the project to extend the cemetery into the Pitch & Putt area.

ISSUE REFERENCE: I114045

FIRST PUBLISHED: 23 March 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

(3) Information relating to the financial or business affairs of any particular person (including the authority holding that information), provided that Information in this category is not exempt information if it is required to be registered under the Companies Act 1985

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Part Refurbishment of Bracknell Leisure Centre

SERVICE AREA: Delivery

DECISION MAKER: Executive

DATE OF DECISION: 20 Jun 2023

PURPOSE OF DECISION:

To seek approval for investment into various areas of Bracknell Leisure Centre in order to improve the customer experience.

ISSUE REFERENCE: I113001

FIRST PUBLISHED: 27 January 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Delivery. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Damian James, Assistant Director: Contract Services, Delivery, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355157, damian.james@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Paragraph 3 - Information relating to financial or business affairs.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Quarter four Council Plan Overview Report

SERVICE AREA: Chief Executive's Office

DECISION MAKER: Executive

DATE OF DECISION: 20 Jun 2023

PURPOSE OF DECISION:

To provide the Executive with an update on the delivery of the objectives set out in the Council Plan.

ISSUE REFERENCE: I112960

FIRST PUBLISHED: 25 January 2023

A report on this issue is being prepared by or on behalf of the Chief Executive. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Katie Flint, Varad Paranjape, Corporate Performance Analyst, , , katie.flint@bracknell-forest.gov.uk, Varad.Paranjape@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: SEND Strategy 2023-2025

SERVICE AREA: People

DECISION MAKER: Executive

DATE OF DECISION: 20 Jun 2023

PURPOSE OF DECISION:

To capture and define the strategic objectives for the SEND team, enabling the Council and its partners, to plan initiatives to meet future needs, which in turn will improve the lives and opportunities for children and young adults.

ISSUE REFERENCE: I111779

FIRST PUBLISHED: 13 January 2023

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Cheryl Eyre, Assistant Director, Education & Learning, , , cheryl.eyre@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: SEND Written Statement of Action

SERVICE AREA: People

DECISION MAKER: Executive

DATE OF DECISION: 20 Jun 2023

PURPOSE OF DECISION:

To provide the Executive with an update on progress that has been made on delivering the WSOA action plan since the last Executive report in November 2022.

ISSUE REFERENCE: I110278

FIRST PUBLISHED: 28 October 2022

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Cheryl Eyre, Assistant Director, Education & Learning, , , cheryl.eyre@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Capital Expenditure Outturn 2022/23

SERVICE AREA: Resources

DECISION MAKER: Executive

DATE OF DECISION: 18 Jul 2023

PURPOSE OF DECISION:

To note the outturn position for the year and approve carry forward requests.

ISSUE REFERENCE: I114134

FIRST PUBLISHED: 3 April 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Calvin Orr, Head of Finance & Business Services, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352125, calvin.orr@bracknell-forest.gov.uk.

NB: The report together with any other documents being considered (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken in Democratic Services, Time Square, Market Street, Bracknell, RG12 1JD or on the Council's web site. Copies may be requested from Democratic Services but a fee will be payable.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Commercial Property Investment Portfolio

SERVICE AREA: Resources

DECISION MAKER: Executive Committee: Commercial Property

DATE OF DECISION: 18 Jul 2023

PURPOSE OF DECISION:

To update the Executive Committee on properties purchased through the Council's commercial property investment strategy (CPIS).

ISSUE REFERENCE: I113068

FIRST PUBLISHED: 1 February 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Kamay Toor, Assistant Director: Property, Property, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 355183, kamay.toor@bracknell-forest.gov.uk.

This item may be considered in private. The reason is that it could involve the disclosure of exempt information under the following category of Schedule 12A of the Local Government Act 1972:

Financial and confidential information

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Revenue Expenditure Outturn 2022/23

SERVICE AREA: Resources

DECISION MAKER: Executive

DATE OF DECISION: 18 Jul 2023

PURPOSE OF DECISION:

To note the outturn position for the year and approve earmarked reserves.

ISSUE REFERENCE: I114069

FIRST PUBLISHED: 28 March 2023

A report on this issue is being prepared by or on behalf of the Executive Director: Resources. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Arthur Parker, Chief Accountant, Finance, Time Square, Market Street, Bracknell, RG12 1JD, Tel: 01344 352158, arthur.parker@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Award Decision for Youth Services

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 20 Sep 2023

PURPOSE OF DECISION:

To approve the award decision for general Youth Provision.

ISSUE REFERENCE: I107110

FIRST PUBLISHED: 10 May 2022

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

Further information can be obtained from Mark Barratt, Interim Assistant Director: Early Help and Communities, Grainne Siggins, Executive Director People, Time Square, Market Street, Bracknell, RG12 1JD,, Tel: 01344 351447,, mark.barratt@bracknell-forest.gov.uk, grainne.siggins@bracknell-forest.gov.uk.

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NOTICE OF KEY DECISION

Notice is hereby given that the following key decision is to be made:

TITLE: Award Decision for Youth Counselling

SERVICE AREA: People

DECISION MAKER: Executive Member for Children, Young People & Learning

DATE OF DECISION: 31 Oct 2023

PURPOSE OF DECISION:

To approve the award decision for Youth Counselling Provision.

ISSUE REFERENCE: I107109

FIRST PUBLISHED: 10 May 2022

A report on this issue is being prepared by or on behalf of the Executive Director: People. A copy of the report and any other documents will be available for inspection at Time Square, Market Street, Bracknell, RG12 1JD.

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